

Photocopy order form, complete, and email to HONGSAOE@honcompany.com.

Government Credit Card Order Information

- A Government Agency Purchase Order must be submitted for all orders with Net 30 day terms.
- Credit card holder signature required for order.
- Credit card orders bill when shipped, see GSAR 552.232-80 (C).
- Email completed order form to hongsaoe@honcompany.com.

Agency P.O. # _____

Contract # _____

Credit Card Billing Address _____

Ship-To Address _____

Bill-To Phone # _____

Traffic Contact Phone # _____

Bill-To Fax or e-Mail _____

Traffic Contact Name _____

CREDIT CARD INFORMATION

HON will contact you for your credit card information. Please provide your phone number and the best time to call.

Best Time to Call _____

Cardholder Signature

Please provide signature on the line above and include total dollar amount in space below.

DELIVERY TYPE

Delivery is tailgate to a standard dock, FAR 52.247-34.

Special Instructions/Requests/Mark For

Servicing Dealer _____

Contact _____

Phone # _____

Account # _____

QTY	MODEL	TAG	LIST \$	DISC. %	UNIT \$	EXTENDED \$
Total \$						

See Attached Quote ____ # Pages to Follow

The HON Company Government Customer Support
 Phone 800-466-8694 • Email: HONGSATeam@honcompany.com